AVALON BOARD OF EDUCATION MINUTES – FEBRUARY 20, 2013

The Regular Meeting of the Avalon Board of Education was held at the Avalon Elementary School All Purpose Room, 32nd & Ocean Drive, County of Cape May, State of New Jersey on Wednesday, February 20, 2013.

Mrs. Schwartz, President, called the meeting to order at 7:00 PM at which time the following statement was read: "In accordance with the New Jersey Open Public Meetings Law, adequate notice of this meeting of the Avalon Board of Education was published in *The Press* and the *Cape May Herald.* Additionally, the notice was posted at the Avalon Elementary School and Board of Education Office, and also filed with the Borough Clerk.

CALL TO ORDER

Mrs. Schwartz led the group in the pledge to the flag.

Members Present: Mrs. Schwartz, Mr. Heenan, Mr. Hoy, Mr. Richardson

ROLL CALL

Members Absent: Mr. Deever & Mrs. Schiela

Others Present: Ms. Stacey LaRocca-Tracy, Chief School Administrator; Ms. Linda Fiori, Business Administrator/Board Secretary; Dr. Renee Murtaugh, Supervisor of Curriculum and Instruction

MINUTES

Moved by Mr. Richardson and seconded by Mr. Heenan that the Board of Education approve the regular meeting minutes of January 16, 2013.
Unanimously approved

APPROVED MINUTES FROM 01/16/13

BOARD SECRETARY/BUSINESS ADMINISTRATOR'S REPORT

A Budget Summary for February 2013, a Revenue Summary for February 2013, and a Transfer Status report for February 2013 was presented for review. **(See pages)**

Moved by Mr. Richardson and seconded by Mr. Hoy that the Board of Education approves, upon recommendation of the Chief School Administrator, the following transfers of funds effective December, 2012 and January, 2013:

TRANSFERS

Effective December, 2012

FROM	AMOUNT	TO	AMOUNT
11-190-100-640 Textbooks	2,248.00	11-000-240-104 Salaries – other Prof	2,248.00
TOTAL	**$2,248.00**	**TOTAL**	**$2,248.00**

Effective January, 2013

FROM	AMOUNT	TO	AMOUNT
11-000-230-100 Salaries	10,575.00	11-000-291-290 Other Employee Benefits	10,575.00
11-000-261-600 Supplies	1,200.00	11-000-216-320Purch Prof/Educ Serv	1,200.00
11-000-230-100 Salaries	325.00	11-000-230-339 Other Prof Serv	325.00
11-000-230-100 Salaries	252.00	11-000-230-610 Supplies	252.00
11-000-230-100 Salaries	22.00	11-000-240-600 supplies	22.00
11-000-270-390 Other Prod/Tech Serv	1,768.00	11-000-270-503 Aid in Lieu	1,768.00
11-000-291-290 Other Employee Benefits	427.00	11-000-291-260 Workers Comp	427.00
11-130-100-101 Salaries	935.00	11-130-100-101A Substitutes	935.00
11-190-100-610 Supplies	629.00	11-190-100-610A Art supplies	629.00
11-190-100-610 Supplies	245.00	11-190-100-610C Music supplies	245.00

11-190-100-610 Supplies	2,036.00	11-190-100-610T Tech supplies	2,036.00
12-000-100-730 Instr Equipment	4,700.00	12-000-260-730 Oper/Maint Equip	4,700.00
TOTAL	**$23,114.00**	**TOTAL**	**$23,114.00**

BOARD SECRETARY REPORT
Board Secretary's Report for the month of December 2012, pursuant to **N.J.A.C. 6A:23A-16.10(c) 3**, the Avalon Board of Education certifies that as of February 20, 2013, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Avalon Board of Education pursuant to **N.JS.A. 18A:22-8.1** and **N.J.S.A. 18A:22-8.2** and no budgetary line account has been over-expended in violation of **N.J.A.C. 6:23-16.10(a) 1.**
(See pages)

In accordance with **N.J.A.C. 6A:23A-16.10 (c) 2**, it is certified that anticipated revenue has changed for the month ending December, 2012 as follows:

Increase $ 0 Decrease $ 0

_____ February 20, 2013
Linda Fiori Date
Business Administrator/ Board Secretary

TREASURER'S REPORT

Treasurer's Report, in accordance with **18A:17-36** and **18A:17-9** for the month of December, 2012. The Treasurer's Report and the Secretary's Report are in agreement for the month of December, 2012.
(See pages)

CERTIFICATION

Pursuant to **N.J.A.C.6A:23A-16.10 (c) 4**, the Avalon Board of Education certifies that as of February 20, 2013 and after review of the Secretary's Monthly Financial Report and the Treasurer's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of **N.J.A.C.6A:23A-16.10(a) 1** and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
Unanimously approved

WARRANTS
Moved by Mr. Richardson and seconded by Mr. Heenan, that the Avalon Board of Education approve warrants paid in December, payroll paid in January, warrants paid in February, and that the Board approve the payment of all bills due and owing for February, 2013 and any necessary transfers to ensure that accounts are in balance. Any such bills and transfers will be presented at the March 2013 Board meeting for approval. **(See pages)**
Unanimously approved

SEMI WAIVER

Moved by Mr. Heenan and seconded by Mr. Richardson that the Board of Education approve the following waiver:

Resolution
Waiver of Requirements
Special Education Medicaid Initiative (SEMI) Program

Whereas, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicaid Initiative (SEMI) Program for the 2013-14 school year, and

Whereas, the Avalon Board of Education desires to apply for this waiver due to the fact that it projects having fewer than 40 Medicaid eligible classified students.

Now Therefore Be It Resolved, that the Avalon Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Cape May an appropriate waiver of the requirements of NJAC 6A23A-5.3 for the 2013-14 school year.
Unanimously approved

PUBLIC BUDGET HEARING
MAY MEETING DATE

Moved by Mr. Heenan and seconded by Mr. Richardson that the Board of Education set the date for the Public Hearing on the budget, proposed for March 21 at 7:00 PM with a regular meeting to follow, as well as the May meeting date, proposed for May 8 at 4:30 PM at the Avalon Elementary School.
Unanimously approved

STORM REPAIR, HERMAN FEHRLE & SONS

Moved by Mr. Richardson and seconded by Mr. Hoy that the Board of Education approve the low quote received from Herman Fehrle & Sons, Inc. to repair the sidewalk, driveway, curb and patio related to damage from Hurricane Sandy, options 1 & 2 for a total cost of $10,675.00.
Unanimously approved

AMEND INTERLOCAL FOR BA

Moved by Mr. Heenan and seconded by Mr. Richardson that the Board of Education approve to revise the Interlocal Agreement with Stone Harbor BOE for the Business Administrator from 41% to 55%,(Allocated to Stone Harbor), due to increased workload from Hurricane Sandy.
Unanimously approved

BUDGET 2013-2014

BUDGET 2013-2014

Moved by Mr. Heenan and seconded by Mr. Hoy that the Avalon Board of Education approve the Resolution, by roll call vote, to approve the 2013 – 2014 school budget for submission to the County office as follows:

BUDGET	LOCAL	TAX LEVY
General Fund	$4,608,445.00	$3,078,694.00
Special Revenue	15,327.00	00
Debt Service	00	00
Total	$4,623,772.00	$3,078,694.00

Voting Yes: Mrs. Schwartz, Mr. Hoy, Mr. Richardson, Mr. Heenan
Abstaining: None
Voting No: None
Absent: Mr. Deever, Mrs. Schiela
Motion Approved

FOR YOUR INFORMATION

8TH GRADE DIALOGUE

The 8th Grade Dialogue at Middle Township High School on March 12, 2013 at 6:45 pm will be attended by Mrs. Schwartz, Mr. Hoy, and Mr. Richardson.

CHIEF SCHOOL ADMINISTRATORS REPORT:

POLICY

POLICY 3327

Moved by Mr. Hoy and seconded by Mr. Heenan, upon the recommendation of the Chief School Administrator, that the Board approve the following policy:
Relations with Vendors - # 3327
Unanimously approved

DISTRICT REPORTS APPROVAL

Moved by Mr. Heenan and seconded by Mr. Richardson, upon recommendation of the Chief School Administrator, that the Board approve the district Violence and Vandalism, and HIB reports for period 1(June – January).
(See page)
Unanimously approved

JOB DESCRIPTION

Moved by Mr. Heenan and seconded by Mr. Richardson, upon recommendation of the Chief School Administrator, that the Board of Education approve the following job descriptions:
Board Secretary / Business Administrator
Confidential Secretary

Administrative Secretary
Anti-Bullying Specialist
Anti-Bullying Coordinator
Affirmative Action Officer
Unanimously approved

PROFESSIONAL DEVELOPMENT & TRAVEL

STAFF DEV.

Moved by Mr. Richardson and seconded by Mr. Heenan, upon recommendation of the Chief School Administrator, that the Board of Education approve the staff development listed in attachment A. **(See page)**
Unanimously approved

BUILDING & GROUNDS

USE OF FACILITY

Moved by Mr. Heenan and seconded by Mr. Richardson, upon recommendation of the Chief School Administrator, that the Board of Education approve the requested use of facility listed on Attachment B. **(See page)**
Unanimously approved

FIELD TRIPS

Moved by Mr. Hoy and seconded by Mr. Heenan, upon recommendation of the Chief School Administrator, that the Board of Education approve the requested field trips listed on Attachment C. **(See page)**
Unanimously approved

DISCUSSION ITEMS

Dr. Renee Murtaugh discussed the state of the school.
Also, Pre-school / school choice options were discussed.

COMMITTEES

Mrs. Schwartz appointed the following committees:
Mr. James Deever and Mrs. Lynn Schwartz to the Pre-School Committee.
Mr. John Richardson and Mrs. Kim Schiela to the School Choice Committee.

BOARD OF EDUCATION BUSINESS

A. Old Business – None
B. New Business – None
C. Committee Reports – None

PUBLIC COMMENT

The ALOHA representative commented on the Budget cap and the Library project.

ADJOURNMENT

ADJOURNMENT

Moved by Mr. Heenan and seconded by Mr. Richardson, that the Board of Education meeting be adjourned (7:36 PM).
Unanimously approved

_____ 02/20/2013
Linda Fiori — Date
Business Administrator / Board Secretary